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## AD HOC COMMITTEE TO REVIEW INVESTIGATION PROCEDURES

### MISSION STATEMENT

The Ad Hoc Committee to Review Investigation Procedures is formed as a Board advisory committee to undertake the duties and tasks listed below and to make recommendations to the Board. It shall be guided by Title 7 California Code of Regulations Section 208. Its meetings are subject to the Bagley-Keene Open Meeting Act and will be open to the public. The notice of the committee's meetings and agenda for each meeting will be distributed to those requesting them and will be posted on the Board's website. Public comments and participation is encouraged and solicited.

The Committee is tasked with the following:

1. To review the provisions dealing with investigation procedures, commission investigators and related matters in SB 1627 (Wiggins), which became effective January 1, 2009; to review changes to existing investigation procedures mandated by the new law; and to develop recommendations to ensure compliance, and guidelines for implementation.
2. To review proposals for an audit of the Incident Review process as proposed in the Board's Spring Finance Letter for FY 08/09; determine whether that audit is still warranted in light of the performance audit and changes to the Board's investigation procedures required by SB 1627.
3. To review how pilot incident investigations are conducted in other jurisdictions on the West Coast, the recommendations of the NTSB and other authoritative guidance for conducting incident investigations; to develop recommendations for best practices regarding pilot incident investigations as applied to investigations of incidents under the Board's jurisdiction, including changes to the Board's regulations and for further legislation if warranted.